

Chef 3 – Hawk Chef Catering

Career & Technical Education
Mountlake Terrace High School

Instructor: Mrs. Walton

Phone: 425-431-5042

Email: waltonj@edmonds.wednet.edu

Class Website: <http://teacher.edmonds.wednet.edu/mths/jwalton/index.php>

A current Food Workers Card is required for this class. Please visit my website for specific details on how to obtain this card. Due: _____

Course Objective:

This advanced level culinary course prepares students for the world of work. Students in this class will complete labs, catering projects and written assignments to demonstrate competency in industry skills. **Regular** and **prompt** attendance is REQUIRED.

Class Expectations:

1. Courtesy and cooperation with peers, the teacher, and guests are expected *at all times*
2. Demonstrate leadership by volunteering to help as needed. For the success of this class, students must be willing to go above and beyond what is expected in every situation.
3. **Strict attendance is adhered to and will affect your grade.**
 - a. If you are going to absent from a catering project, you must call the teacher **425-431- 5042** and leave a message or email before **8am** on the project date.
 - b. If you have over 10 absences (excused or unexcused) you will NOT receive credit for the course. (*Absences over this amount must be made up with additional outside catering project time*).
 - c. The participation in labs and class projects requires that you be here promptly.
 - i. Excessive tardiness will result in reduced lab credit and in time after school to help with cleaning projects.
4. Restaurant/industry safety and sanitation procedures are expected at all times.
5. **CELL PHONES AND ELECTRONIC DIVICES ARE NOT ALLOWED IN CLASS. They will be confiscated sent to the office until the end of the day.**
 - a. When cooking lab work is completed you are expected to use your time to complete lab management jobs, research recipe ideas for future catering projects, work on homework or read (book or cookbook)
6. Bathroom Usage
 - a. Every student will receive **6 hall passes** for use during the entire semester. A hall pass must be given to Mrs. Walton ANY time a student would like to leave the classroom. (Drink of water, get something out of their locker, etc.) Any hall passes that are left over at the end of the semester can be turned in for extra participation credit. (2 pts. per pass) Please use these wisely! If you use up all your passes (or lose them)...tough luck! (*no replacements will be given*)

Academic Honesty: All students are expected to do their own work. Per MTHS policy, a first offense will result in a loss of grade points for the assignment with no possibility of make-up, parent contact. A second offense in ANY course at MTHS will result in a 3-10 day removal from class and parent contact. A third offense will result in removal from the class for the grading period. The MTHS definition of Academic Dishonesty includes, but is not limited to:

- Copying or lending assignments
- Communicating during tests
- Using notes in a situation where notes are not acceptable
- Individual or group plagiarism (intentional or unintentional)

Grading Policy:

To earn credit for this class, the student must:

1. Have a current **Food Worker's Card**.
2. Complete **6 hours** of outside catering project time.
3. Have **less than 10 absences** (*absences over this amount must be made-up with additional outside catering project time*)

Grades will be based on labs, assignments, participation, cooperation, teamwork, personal reflection, & cooking skills. Grades will be calculated using the traditional scale of:

100-93% = A	83-86% = B	77-79% = C+	60-66% = D
90-92% = A-	80-82% = B-	73-76% = C	0-59% = F
87-89% = B+	70-72% = C-	67-69% = D+	

Frequently Asked Questions

What should I do if I am absent?

- When *returning* from an absence, check with the teacher before school or email to find out how to make up the labs. It is your responsibility to find out what you missed.
- Because of the unique nature of class, it will not always be possible to make-up missed labs. Moral of the story? **DON'T BE ABSENT!**
- **Reminder: If you are absent more than 10 times, you will lose credit for the course!**

What if I am absent on the day a catering project is planned??

- You are expected to call or email Mrs. Walton **before 8:00 in the morning** to let her know of the excused absence. waltonj@edmonds.wednet.edu or 425-431-5042

How can I find out what my grade in this class is?

- CHECK SKYWARD! I do not have time during class to look up your grade for you.
- I admit that I do make mistakes – for this reason, **SAVE EVERYTHING!** If you can prove that you did turn in an assignment or that the grade you received was higher than what the grade check shows, I will gladly fix the mistake.

Can I earn college credit for this course?

- Students who obtain a "B" grade or higher for **Chef 2 AND Chef 3** may earn 4 college credits through Edmonds Community College at little to no cost. Information about registration dates and procedures for this credit will be provided later in the semester.

After reading the rules and requirements for this class, please sign the following and return to the teacher.

I, _____ understand and agree to the above described guidelines for Chef 3.
(Printed Student Name)

Student Signature: _____ **Date:** _____

I have read the information and understand what will be expected of my son/daughter.

Parent Signature: _____ **Date:** _____