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**Choosing your classes!**

**For 2020-21**

**SCHOOL YEAR**

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# General Information

- Graduation requirements, course descriptions with prerequisites, registration forms, course offering sheet, and all registration powerpoints may be accessed through the MTHS website under the Academics Tab, then click on [Registration/Course Catalog](#)
- You can also access it in Canvas (PASS).

# PRE-REQUISITES

- These are requirements you must meet in order to enroll in a class.
- See the Course Offerings sheet to determine what the prerequisites are and to see if you can take the class.

# If you are interested in a special program, be sure to make note in Skyward online registration.

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| <input type="checkbox"/> Check here if you have applied to <b>Sno-Isle Skills Center</b> (sign up below as if you will be taking <b>all your classes at MTHS</b> ).   |
| <input type="checkbox"/> Check here if you will be applying for an <b>Intra-District class</b> ; see counselor immediately for Shared Student Form and write in the program you are applying for under Electives.   |
| <input type="checkbox"/> Check here if you will be applying for an <b>e-Learning class</b> , sign up for all classes here. See your counselor for additional information and plan on attending the eLearning orientation with a parent or guardian.   |
| <input type="checkbox"/> Check here if you are <b>NEW to Running Start, either as a: (check one!) <input type="checkbox"/> PART-TIME or <input type="checkbox"/> FULL-TIME student</b><br>You will sign up for all 6 classes and we will drop your unwanted classes once you have completed the registration process. |

# Considering Running Start or e-Learning Classes?

Caution: Running Start and e-Learning are both rigorous programs that require a great deal of self-motivation and study skills. Neither program is easy....

- For **Running Start**, please use **course code RSA** in Skyward.
- For **e Learning**, please use **course code OLR** in Skyward.

# Considering Running Start?

(Class of 2021 and 2022 only)

## Running Start

- If you are new to Running Start, sign up for all classes at MTHS... we will drop unneeded classes once you have completed the enrollment steps and met with your counselor.
- If you are a current Running Start student, sign up for ONLY the classes you want to take at MTHS.
- Running start is open to students during their junior and senior year of high school.
- You must attend an orientation to learn next steps if you are new to Running Start
- Orientation dates are to be determined.
  - At the meeting you, will learn how to complete the registration process at the community college. Once you have gotten your student ID from the college, and have completed the enrollment packet, come to the Counseling Office to schedule a meeting with your counselor to get your Running Start Enrollment Verification Form. You must have complete all steps and meet with your counselor **BY April 17th!!**

# Considering e-Learning?

## e-Learning:

- For now, sign up as if you will be taking all of your classes at MTHS
- See your counselor between **now and April 17th** to have your counselor complete the Counselor Enrollment Form (CEF) which will show which classes you will be taking online. You must see your counselor before the next step.
- Attend the Orientation. Orientation with a parent or guardian is mandatory!
- At the orientation you will be given additional steps to enroll. Once those are complete and you are enrolled in a class with e-Learning, show your counselor proof of enrollment and we will drop the unneeded MTHS class(es) at that time.

# Sno-Isle Courses

- If you have applied for a **Sno-Isle** course, interviews have not yet occurred. **Sign up as if you were taking all of your classes at MTHS.** If you are enrolled in Sno-Isle after your interview, your counselor will adjust your schedule accordingly.

Check here if you have applied to **Sno-Isle Skills Center** (sign up below as if you will be taking **all your classes at MTHS**).



# Intra-District

- Please enter the **course code VOC** in Skyward for online registration. In addition, you must fill out a Shared Student Form, available from your counselor. Please block out the appropriate number of periods. View Intra-District courses in the [Course Catalog](#)

Check here if you will be applying for an **Intra-District** class; see counselor immediately for Shared Student Form and write in the program you are applying for under Electives.

## What if I can't fit it all in?

- Please visit the counseling secretary to set up a meeting to see your counselor. **Remember**, counselors also are available during your lunch (drop in time). No appointment necessary.
- Other options may be available to add additional courses to your schedule or apply for a waiver. See counselor for help.
- Students cannot apply for a waiver until fall of their senior year.

# HONORS/AP/CHS

- Please pick up a COMMITMENT form for AP/CHS/HONORS Classes in the Counseling Center. You can access this also online through MTHS website or on Canvas (PASS).
- If you plan to take any of these classes, you must fill out this form and obtain the required signatures.
- You will only be placed in Honors/AP/CHS course(s) if you obtain the signatures.
- **Remember; you may NOT drop Honors/AP/CHS course(s) once you've signed up and are approved for these courses.**

# AP/CHS Courses

- Advanced Placement (AP) and College in the High School (CHS) courses provide an opportunity to earn college credit.
- **Reminder:** You may earn college credit by scoring within a certain range on the AP Test associated with the course you are taking. For CHS classes, your final grade in the class will be sent to the participating college. That will generate a college transcript, that you send along with the rest of your college application.
- Different colleges award different amounts of transfer credit for different courses.
- We recommend consulting with your teachers to get their recommendations on placement!

# Paperless Registration!

We are no longer using paper forms! If you need one, you can print one on the MTHS website, Canvas PASS, or pick one up from the Counseling office. You can also complete it online as the forms are fillable!! The form is for personal use only.

Do **NOT** turn it in the registration form. The only form you will turn in is your **Honors/AP Commitment form** to your PASS teacher.

## Continued. . .

- Remember it's up to you to make sure you include needed graduation and four-year college admissions requirements!
- The Course Offering Sheet are posted on our school website, under the Academics Tab in Canvas PASS.

# Alternates

- If you're using the Course Registration Form to help you, please identify six *different* alternate courses at the bottom of the form.
- These must be different courses than the courses that you listed above.
- Sometimes we cannot schedule your first choices for a variety of reasons; we may not run every class due to low interest, or it may conflict with another one of your choices. We need to know your alternates so we can create the best schedule for you!

# Entering Requests and Alternates in Skyward!

You will be entering your course requests and alternates in to Skyward! **Must be done by February 21st!**

## *To enter requests:*

- Log into Skyward in your Chromebook; go to the drop down menu on the left, and click on “**SCHEDULE**”. In the right –hand corner, select “**REQUEST COURSES FOR 2020-2021**”
  - All students will input requests equal to a full schedule (6 credits). If you want to take a zero or 1st period, we will enter that for you once we review your form.
  - When you select year-long classes, both semesters will be entered.
- When you finish adding your requests, go to the **REQUEST ALTERNATES** tab and add your top 6 alternates; these are important in case you don't get your first choice classes



# TEACHER RECOMMENDATION ON PLACEMENTS

- Your Math and Science teachers should have or will in the next week help you in choosing your next course. If they haven't, please ask your teachers to get their recommendations on placement for core area requirements like English, Math, Science, and Social Studies. For electives, see teacher of the class you are wanting to take.

# Parent Signature

- **If you are taking an Honors/AP/CHS courses you and your parent must sign Honors Rigor Commitment Agreement.**

# PASS Advisor

- Your PASS teacher will check to ensure you have entered your requests and alternates in Skyward.
- Remember-- If you do not go into Skyward to register for next year, your classes will be chosen for you and no schedule changes will be allowed!

## **Due Date:**


Online Registration and Commitment Form for  
AP, CHS and Honors are DUE:

**Friday, February 21st!**

## If You Do NOT Register...

- If you do not register for classes next year in Skyward, there will be a “counselor created” code on your schedule, indicating you did not participate in registration. Your courses will be selected for you and you will **NOT** be able to change your schedule later.
- You do NOT need to turn in the paper registration form. The form is to help you and keep for your record.

## What's next?

- Please note, due to contractual changes we will not be able to allow you to make changes to your schedule like we have in previous years. 
- Be sure to check your email and/or the MTHS website for the 2020-21 “Summer Letter” for important back to school information.

Confused? Counselors are available during lunch, or by appointment, to help you!

**Thank You!**